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Title	How To - Update your Net Rate
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How to update your Net Rate

Summary:

Let's discover how to successfully update your Net Rate.

Prerequisites:

- Url - <https://new.activitar.com>
- Supplier User Credentials, this can be received from any supplier agent who has an admin access role.

Steps:

Here's how to proceed, once logged into your account.

Steps on updating Rates for a specific WS

1. Click on **Wholesaler Prices** from the Left Menu
2. Click on the specific **Service season**.

The screenshot shows the 'Wholesaler Prices' section of the system. On the left is a navigation menu with 'Wholesaler Prices' selected. The main content area is titled 'Wholesaler Prices' and contains a sub-section for 'EDUCATIONALS'. It lists two service seasons:

Season	Period
2017/2018	2017-09-01 - 2018-09-30
2018/2019	2018-10-01 - 2019-09-30

3. Click on the **Blue pen** (Edit) > Add or update the rates (Rack rate - e.g 20% = Net Rate)
4. Click on the **Blue arrow** (update)

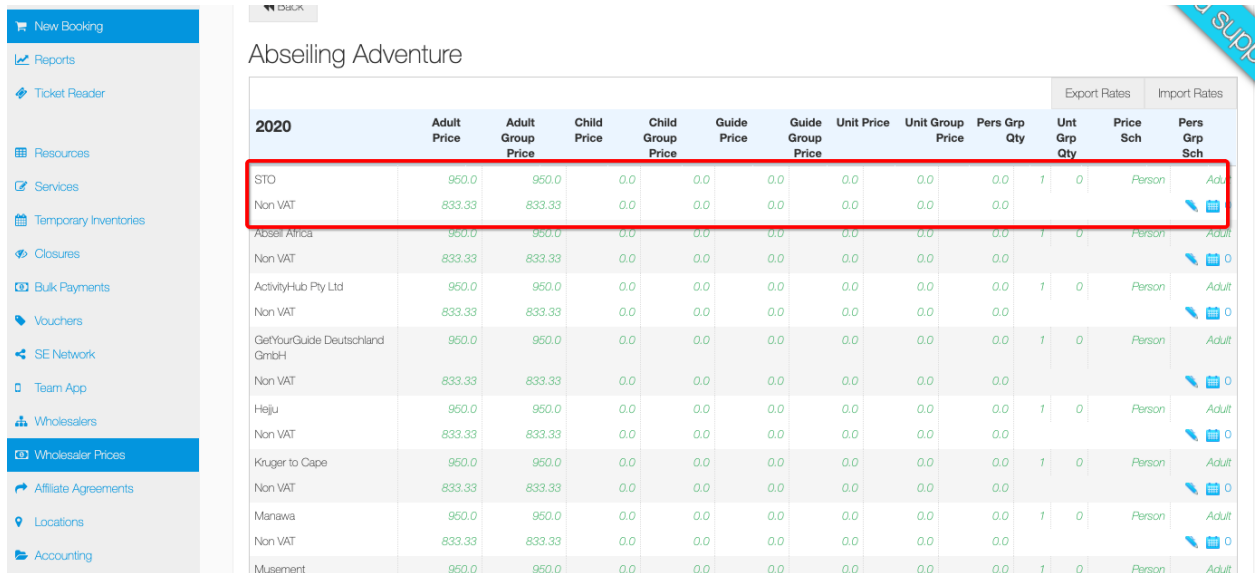
The screenshot shows a detailed view of the 'Wholesaler Prices' interface. The left menu is visible. The main area displays a table for 'African Blue Tours' with columns for various price types and quantities. The 'Adult Price' column is highlighted, and the value '500' is entered in the input field. The 'Adult Group Price' column also has '500' entered. The 'Price Sch' dropdown is set to 'Person' and the 'Pers Grp Sch' dropdown is set to 'Adult'. There are icons for edit (blue pen) and update (blue arrow) at the top right of the table.

	Adult Price	Adult Group Price	Child Price	Child Group Price	Guide Price	Guide Group Price	Unit Price	Unit Group Price	Pers Grp Qty	Unt Grp Qty	Price Sch	Pers Grp Sch
African Blue Tours	500	500									Person	Adult



Steps on updating your STO or all your WS

1. Click on **Wholesaler Prices** from the Left Menu
2. Click on the specific **Service season**
3. Inline with the **STO field** > Click on the Blue Pen (edit) > Add or update the rates (Rack rate - 20% = Net Rate)



2020	Adult Price	Adult Group Price	Child Price	Child Group Price	Guide Price	Guide Group Price	Unit Price	Unit Group Price	Pers Grp Qty	Unt Grp Qty	Price Sch	Pers Grp Sch	
STO	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
Abseil Africa	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
ActivityHub Pty Ltd	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
GetYourGuide Deutschland GmbH	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
Heju	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
Kruger to Cape	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
Manawa	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult
Non VAT	833.33	833.33	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0	Person	Adult
Musement	950.0	950.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1	0	Person	Adult

4. Click on the **Blue arrow** (update)

Need Support?

Contact us

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